



Republic of the Philippines  
OFFICE OF THE SANGGUNIANG BAYAN  
Municipality of Bongabong  
Province of Oriental Mindoro



EXCERPTS FROM THE MINUTES OF THE SIXTY NINTH (69<sup>TH</sup>) REGULAR SESSION OF THE 11<sup>TH</sup> SANGGUNIANG BAYAN OF BONGABONG, ORIENTAL MINDORO HELD ON DECEMBER 18, 2023 AT LA SERSITA CASITAS AND WATER SPA BEACH RESORT, BARANGAY DON PEDRO, MANSALAY, ORIENTAL MINDORO

**PRESENT:**

Hon. RICHARD S. CANDELARIO	VICE-MAYOR Presiding Officer
Hon. JAYSON M. BARCELONA	Member
Hon. DOLORES U. DE GALA	Member
Hon. NIÑO G. LIWANAG	Member
Hon. VICTORIA BAES-PADULLO	Member
Hon. JOHN MICHAEL K. MALALUAN	Member
Hon. MAYNARD M. PANGANIBAN	Member
Hon. EVELYN B. ALEA	Member
Hon. MAYVEN P. GABIA	S. K. Municipal Federation President
Hon. MATIGON T. SULIGAN	Indigenous People Mandatory Representative
Hon. EFREN B. CULLA	Interim Liga ng mga Barangay President

**ABSENT:**

Hon. ALFONSO A. MONTALBO, DMD	Member
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**MUNICIPAL ORDINANCE NO. 2023-07**  
Series of 2023

**Author: Hon. VICTORIA BAES-PADULLO**

**AN ORDINANCE PRESCRIBING GUIDELINES IN THE DISPOSITION OF USERS' FEE COLLECTED BY THE RENATO UMALI REYES HOSPITAL OF BONGABONG**

WHEREAS, the RENATO UMALI REYES HOSPITAL OF BONGABONG collects user's fee from its patients pursuant to Municipal Ordinance No. 02, Series of 2004 as amended by Municipal Ordinance No. 2020-19;

WHEREAS, under Municipal Ordinance No. 02, Series of 2004, the users' fee in the amount of P20.00 per patient was to be apportioned as follows: P10.00 for medical service improvement; and P10.00 for administrative personnel share;

WHEREAS, under Municipal Ordinance No. 2020-19, the amount of users' fee was increased to P50.00 per patient;

WHEREAS, the proceeds from the user's fee could be utilized to improve health services of the hospital e.g on improving drug availability; general quality of health care and extending coverage, i.e. acquisition of medicines, medical, laboratory and x-ray supplies and other medical equipments, etc. and to encourage medical personnel of the said institution to give quality service to all their patients by providing them share from the user's fee;

NOW THEREFORE, BE IT ORDAINED as it is hereby ordained by the Sangguniang Bayan of Bongabong, Oriental Mindoro, the following:

SECTION 1. Title - This ordinance shall be known as “An Ordinance Prescribing Guidelines in the Disposition of User’s Fee Collected by the Renato Umali Reyes Hospital of Bongabong;

SECTION 2. Mechanics - To ensure the effective implementation of the provisions of this Ordinance, the following shall be observed accordingly:

1. The User’s fee in the amount of *Fifty pesos (₱50.00)* shall be apportioned equally between the following items:

a. Medical Service Improvement share - the amount *Twenty-five pesos (₱25.00)* shall be utilized for the following purposes: maintenance of hospital facilities, procurement of medicines and other supplies, acquisition of laboratory/x-ray supplies and other hospital equipment;

b. Administrative Personal Share - the amount of *Twenty-five pesos (₱25.00)* which shall be divided among hospital personnel, administrative, and technical support staff as a form of incentive;

2. For the User’s Fee of admitted Philhealth member patients and their beneficiaries, whose User’s Fee is included in the their hospital bill submitted to Philhealth for reimbursement claims of the medical facility:

a. The Chief of Hospital shall submit a report to the Municipal Treasurer’s Office of the names of all patients for the period covered in the Auto Credit Payment Notice (ACPN) of Philhealth;

b. The Municipal Treasurer’s Office is hereby authorized to transfer the amount of ₱50.00 per patient as User’s Fee to the Trust Fund Account the moment the payment of Philhealth is received;

3. The income generated from the user’s fee shall only be enjoyed by the hospital and its personnel;

4. The User’s Fee collected cannot be used in the traveling expenses and other personal benefits aside from those specified herein;

5. The User’s Fee shall be deposited into separated account under the Trust Fund Account and shall be drawn by duly authorized person/s;

6. The Chief of Hospital and/or hospital administrator is hereby tasked to formulate guidelines as to the allocation and utilization of income for its purpose subject to the approval of the Municipal Mayor;

7. The Chief of Hospital, *in cooperation with the Municipal Accounting Office*, shall accomplish regular financial report of the inflows and outflows of use’s fee income/savings of the hospital to be submitted to the Municipal Mayor;

8. Utilization of the income from the User’s Fee is subject to accounting and auditing policies, rules and regulations;

SECTION 3. Repealing Clause – Any ordinance or resolution inconsistent herewith is deemed, amended, repealed or modified accordingly;

Section 4. Separability Clause - if any portion or provision of this Ordinance is declared unconstitutional, the same shall not affect the validity and effectivity of the other provisions not affected thereby;

SECTION 5. Effectivity Clause - This ordinance shall take effect upon its approval.

Certified true:

**Atty. EDUARDO M. MAGSINO**  
Secretary to the Sanggunian

Certified to have been approved:

**Hon. RICHARD S. CANDELARIO**  
Vice-Mayor and Presiding Officer

Approved:

**Hon. ELEGIO A. MALAUAN, O.D.**  
Municipal Mayor  
Date: \_\_\_\_\_